

## **BUNKER SURVEYING COURSE**

### **AIM**

To train participants to carry out bunker surveying to comply with the requirements, procedures and documentation in accordance with the Singapore Standard (SS600:2022 – Code of Practice for bunkering by bunker tankers using tank gauging) and (SS648:2019 – Code of practice for bunker mass flow metering)

### **FOR WHOM**

Persons who meet the requirements and intend to be registered as bunker surveyors.

### **COVERAGE OF COURSE**

The course covers the following topics:

- Overview of Bunkering Services in Singapore
- The Singapore Standards — SS600:2022
- Role of Bunker Surveyor
- Basic Knowledge of Bunker Fuels
- Essential Equipment for Bunkering
- Safe Working Practices
- Pre-Delivery Procedure and Documentation
- Delivery Procedure and Documentation
- Post-Delivery Procedure and Documentation
- Sampling Procedure
- Determination of Bunker Quantity Delivered
- Dispute Handling and Reporting Procedure
- Case Study
- Assessment

### **PRE-REQUISITE REQUIREMENTS**

- a) At least 21 years of age and medically fit; b) Have a working knowledge of English;  
c) Holder of Diploma in Nautical/Maritime Transportation/Marine Engineering studies or equivalent and; d) At least 6 months of relevant working experience or attend at least 30 complete bunker surveys\* as a trainee surveyor.

\* A bunker survey performed by a licensed bunker surveyor for an entire bunkering operation by the bunker tanker to the receiving vessel. The trainee surveyor shall maintain records of

each survey attendance with the licensed bunker surveyor. Each record shall include but not limited to, date of survey, location of survey, name of receiving vessel, name of bunker tanker, name and licence no. of bunker surveyor and the master's/chief engineer's endorsement with vessel's stamp.

### **CERTIFICATION**

The bunker surveyor license will be issued to applicants who meet the following conditions:

- i. The applicant passed the bunker surveying examination administered by the Maritime and Port Authority of Singapore
- ii. The applicant is not an undischarged bankrupt and has not been charged with any offence in a court of law in any country for which the outcome is not known yet (including traffic offences)
- iii. The applicant is mentally and physically fit and has no physical impairment (eg loss of sight, limb, hearing) which could affect his capability to safely conduct bunker surveys on ships.

In addition, applicants with prior criminal record(s) should check with the Maritime and Port Authority of Singapore pertaining to their eligibility to apply for the licence by contacting the Marine Services Department via e-mail at [bsd@mpa.gov.sg](mailto:bsd@mpa.gov.sg).

**DURATION:** 2 Days

**COURSE FEE:** S\$330.75 (subjected to prevailing GST)



# MPA MANDATORY PORT LIMIT COURSE APPLICATION



Tel: 6914 6161 Fax: 69146132  
Email: lee.peileng@stengg.com

Application for: **NON - SIMULATOR BASED COURSES (ONE FORM FOR EACH COURSE)** (Fee is subjected to prevailing GST)

1	BUNKER SURVEYING COURSE	\$330.75	<input type="checkbox"/>				
2	OIL SPILL CONTROL COURSE	\$176.40	<input type="checkbox"/>				
3	PORT LIMIT SPECIAL GRADE (DECK OFFICER)	\$463.05	<input type="checkbox"/>				
	COURSE						

\* PREFERRED COURSE DATE: 1 WEEK 2 WEEKS > 2 WEEKS  
Please tick (✓) preferred date:

PERSONAL PARTICULARS				
NAME ( IN BLOCK LETTERS ) AND UNDERLINE SURNAME			NRIC / PASSPORT / FIN NO	
TEL/MOBILE NO.	E-MAIL	DATE OF BIRTH	NATIONALITY	SEX

COMPANY PARTICULARS			
NAME OF COMPANY ( IN BLOCK LETTERS )			
ADDRESS:	E-MAIL		
		CONTACT NO	
CONTACT PERSON	MOBILE NO.	FAX NO.	

PARTICULARS OF CERTIFICATE OF COMPETENCY			
GRADE / CLASS	CERTIFICATE NO.	DATE OF ISSUE	DATE OF EXPIRY

**EXPLANATORY NOTES**

\* Your preferred course date can only be accommodated pending on the availability of places in the course.

The bunker surveyor license will be issued to applicants who meet the following conditions:  
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ii) The applicant is not an undischarged bankrupt and has not been charged with any offence in a court of law in any country for which the outcome is not known yet (including traffic offences)  
iii) The applicant is mentally and physically fit and has no physical impairment (eg loss of sight, limb, hearing) which could affect his capability to safely conduct bunker surveys on ships.

Each application must be accompanied with the following:

1) A copy of the Certificate of Endorsement (for PLSG(DO) course).  
2) A copy of the Certificate of Competency (for PLSG(DO) course).  
3) Course fees may be paid by cheque before the stated course date.  
4) Payment by crossed cheque, in Singapore dollars, made payable to **ST Engineering Training & Simulation Systems Pte Ltd.**

### DECLARATION / LETTER OF INDEMNITY

I, hereby declare that the particulars contained in this application are correct, and true to the best of my knowledge and belief, and that the documents and certificates sent with this application are genuine documents, given and signed by the person whose name appear on them. I further declare that any false information and willful suppression of the facts will render me liable to disqualification from the course. I agree to attend the course and to strictly abide by all standing orders of the Authority.

I, hereby undertake to indemnify the Training Service Providers, its servants and agents against any claims arising from accident, injury or death whatever occurring to or sustained by me during the course at the place of training and I undergo this course on my own accord.

### LETTER OF ACKNOWLEDGEMENT

**Note to all course participants:**

- Please be informed that personal data of course participants is collected for:  
(i) Security Clearance / entry access into ST Engineering Group's premises (if necessary)  
(ii) The purposes that are ancillary to the conduct of MPA Mandatory and other training courses e.g. submission for Government-sponsored claims and verification of course certificates.
- Please assured that the information will be collected, used, disclosed and processed by us in accordance with our Personal Data Policy, which is available at <http://www.stengg.com/en/personal-data-policy>.  
Please refer to our Personal Data Policy for more information.

Date: \_\_\_\_\_

Name / Signature: \_\_\_\_\_



## MPA MANDATORY PORT LIMIT COURSE Bunker Surveying Course

NAME OF COMPANY: \_\_\_\_\_

Company Registration No: \_\_\_\_\_

Name of Trainee Surveyor: \_\_\_\_\_ NRIC / Passport No / FIN No: \_\_\_\_\_

S/No	Time & Date of Survey	Location of Survey	Name of Receiving Vessel & Receiving Vessel Stamp	Name of Captain or Chief Engineer	Signature	Name of MPA Surveyor & MPA Bunker Surveyor Licence No	Name of Bunker Tanker & Bunker Tanker Stamp